

I. DENOMINATION OF THE EVENT

Venue: HICKSTEAD

Date: 22 - 25/06/17 **NF:** GBR

Indoor: **Outdoor:**

EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input checked="" type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOp <input type="checkbox"/>		CSIYH1* <input type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13th edition 2014, effective 1 January 2016, updates effective 1 January 2017
- **The Jumping Rules and its Annexes, 25th edition, updates effective 1 January 2017**
- **CSI Invitation System according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2017**
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2017**
- **CSI/CSIO Prize Money requirements 2017**
http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017_0.pdf
- **Longines Rankings – Groups Categories 2017**
http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017_0.pdf
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 31.03.2017.



John P. Roche
FEI Director Jumping

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

IV. GENERAL INFORMATION

1. ORGANISER

Name: LIZZIE BUNN
Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD, WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315
Fax: +44 1273 834452
Email: lizzie@hickstead.co.uk
Website: www.hickstead.co.uk

Contact Details Show Ground:

Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD, WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315
GPS Coordinates: N 50.967806, W 0.195007

Accessibility details (directions by road, nearest airport / train station): Hickstead is situated on the main A23 road, 10 miles north of Brighton and 10 miles south of London Gatwick Airport. The nearest train stations are Gatwick and Haywards Heath, and taxis operate to the showground from both.

2. ORGANISING COMMITTEE

Honorary President: n/a
President of the Event: LIZZIE BUNN & EDWARD BUNN
Show Secretary: LIZZIE BUNN
Press Officer: VICTORIA SPICER

3. EVENT DIRECTOR

Name: LIZZIE BUNN
Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD, WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315
Mobile: +44 7774 816315
Fax: +44 1273 834452
Email: lizzie@hickstead.co.uk

4. STABLE MANAGER

Name: DOUGLAS HINCKLEY
Telephone: +44 7989 414848
Email: info@whmg.co.uk

V. OFFICIALS

* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050236	Mr Jon Doney	GBR	4	jon@jddesign.fsnet.co.uk +44 7802 656010
		Ground Jury Member	10049373	Mr Alan Golledge	GBR	3	+44 7984 169725
		Ground Jury Member	10049372	Mrs Joanna Gillespie	GBR	3	vic.farm@btinternet.com
		Ground Jury Member	10051393	Mr Carsten Sorlie	NOR	3	carsten.andre.sorlie@gmail.com
		Ground Jury Member	10105078	Mrs Jane Twemlow	GBR	2	jane@jtwemlow7.wanadoo.co.uk
		Ground Jury Member	10106538	Mr Frederique Vuarnet	FRA	3	fredvuarnet@gmail.com
2	Foreign Judge	Foreign Judge	10050737	Mrs Patricia Borremans	BEL	3	Borremans_patricia@hotmail.com +32 473 89 20 18
3	Foreign Technical Delegate		N/A				
4	Course Designers	Course Designer	10051484	Mr Kelvin Bywater	GBR	4	kelvin@showdirect.co.uk +44 7973 138378
		Asst Course Designer	10053742	Mr Bob Ellis	GBR	4	bobellis@btopenworld.com
		Asst Course Designer	10113700	Mr Nigel Jess	IRL	2	
5	Appeal Committee		N/A				
6	Chief Steward	Chief Steward	10048908	Mr Frank Grunnill	GBR	2	frankgrunnill1300@btinternet.com +44 7971 518001
7	Assistant Stewards	Assistant Steward	10124129	Mrs Sue Jones	GBR	1	
		Assistant Steward	10124195	Mr Fraser Parrington	GBR	1	
		Assistant Steward	10010867	Miss Natasha Sewell	GBR	1	
		Assistant Steward	10124181	Mrs Sara Pheasant	GBR	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10050701	Mrs Sue St Pierre	GBR		sue.vet@btinternet.com +44 7831 261612

**FEI APPROVED SCHEDULE
JUMPING 2017**



9	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10088017	Mr Ed Lyall	GBR	edlyall@aol.com
		FEI Permitted Treating Veterinarian	10088017	Mr Ed Lyall	GBR	edlyall@aol.com +44 7767 478468
10	Medical Doctor	Medical Doctor		Mr Mike Crockford	GBR	mike@eventmedicservices.co.uk
						+44 7990 757526
11	Farrier	Farrier		Mr Steven Dean	GBR	stevendean3@hotmail.com +44 7914 591506
12	NF Delegate	NF Delegate (if applicable)	N/A			

VI. INVITATIONS

1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSIs: According to the CSI Invitation Rules (refer to Jumping Rules, Annex V)

Maximum number of athletes to be invited: Unlimited

FEI Wild Cards (max. 1 for CSI5*, max. 2 for CSI2*-CSI4*): 2

Number of horses per athlete: 3

Athletes are invited by the Organiser through their National Federation in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V). Following implementation of the FEI online Invitation System, the invitation of athletes from the top of the Longines Rankings will be fully automated. For CSI2*-5* events where the total number of athletes invited is restricted, invitations will be automatically issued in three phase cycles to all athletes having the right to participate based on their position in the Longines Ranking, and to their NFs, until the closing date for entries of athletes selected from the top of the Longines Ranking.

One (1) groom per athlete.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:
<http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25th edition, updates effective 1 January 2017.

Deadlines for Entries:

Definite Entries: **02.06.17**

Last date for substitutions: **21.06.17**

Entry fee per horse: 500 Euros (VAT excluded)

VAT Not applicable

Total fee per horse: **500 Euros**

2. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or

the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: £200 per horse

3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:	Not included in entry fee
Higher Level Events (All other events not defined as CIMs)	CHF 25 per horse per event
Electricity (upon request):	£85 per horsebox
Manure disposal:	40 Euros per horse
Hay:	£7 per bale
Straw:	Not available
Shavings:	First bedding free – thereafter £8 per bale
Tack Boxes:	£100 per box
Tack boxes must be booked in advance. Tack boxes that have been ordered in advance and are not used, must be paid for unless the box is resold.	

All aforementioned amounts are including VAT

VAT number of the organiser: 190525761

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	20.6.17	10.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	21.6.17	15.30 to 18.30
• Horse Re-Inspection	Thursday	22.6.17	07.30 to 08.00

Competitions CSI:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Daily by 17.30				
• COMP 1 Stoner Jewellers Vase	Thurs	22.6.17	12.15	238.2.1	£3,000
• COMP 2 Bunn Leisure Derby Tankard	Thurs	22.6.17	15.05	238.2.2	£8,000
• COMP 3 Astore & Sons Speed Qualifier	Thurs	22.6.17	08.30	239	£3,000
• COMP 4 Bunn Leisure Derby Trial	Fri	23.6.17	11.45	238.2.2	£22,300 LR
• COMP 5 Bunn Leisure Derby Two Phase	Fri	23.6.17	15.30	274.5.3	£4,000
• COMP 6 Tom Hudson Derby Trophy	Sat	24.6.17	11.30	238.2.2	£22,300 LR
• COMP 7 British Speed Derby	Sat	24.6.17	15.30	239	£22,300 LR
• COMP 8 The Al Shira'aa Derby	Sun	25.6.17	14.30	238.1.2	£105,000 LR
• Total Prize Money	£189,900				
• Prizes in Kind	N/A				

Overall Prize Money: £189,900

Applicable government tax to be deducted from Prize Money (see also p.25): 20%

Prize money won by overseas riders may be subject to deductions of UK taxation in accordance with the Inland Revenue regulations. Only government tax may be deducted from prize money.

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award -	N/A
Best foreign athlete -	N/A
Best home athlete -	N/A
Team awards -	N/A

PRIZE – CLASSIFICATION:

IX. COMPETITION DETAIL

FIRST DAY: THURSDAY

DATE: 22.06.17

COMPETITION No 1

Time: 12.15

Type of Competition: CSI4*

Acc. to Article: 238.2.1

Table A against the clock without a jump-off

THE STONER JEWELLERS VASE

Speed/Fixed time 375mpm

Obstacles height: max 1.45m

Number of horses per athlete ONE

Maximum number of Starters: 100, if more than 100 take part, then the competition must be divided & the equivalent amount of prize money provided.

Total prize money: £3,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: £30

COMPETITION No 2

Time: 15.05

Type of Competition: CSI4*

Acc. to Article: 238.2.2

Table A against the clock with a jump-off

THE BUNN LEISURE DERBY TANKARD

Jump-off (if any) ONE

Speed/Fixed time 375mpm

Obstacles height: max 1.50m

Number of horses per athlete ONE

Maximum number of Starters: 100, if more than 100 take part, then the competition must be divided & the equivalent amount of prize money provided.

Total prize money: £8,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: £60

COMPETITION No 3

Time: 08.30

Type of Competition: CSI4*

Acc. to Article: 239

Table C. The first 25 horses will qualify for the British Speed Derby (Competition 7).

THE ASTORE & SONS SPEED DERBY QUALIFIER

Obstacles height: max 1.40m

Speed/Fixed time: 120 or 180 sec

Number of horses per athlete: TWO

Maximum number of Starters: 100, if more than 100 take part, then the competition must be divided & the equivalent amount of prize money provided.

Total prize money: £3,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: £30

SECOND DAY: FRIDAY DATE: 23.06.17

COMPETITION No 4

Time: 11.45

Type of Competition: CSI4*
Counts for Longines Rankings

Acc. to Article: 238.2.2

Table A against the clock with a jump-off. Qualifier for competition 8.

THE BUNN LEISURE DERBY TRIAL

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.60m
Number of horses per athlete	TWO
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money provided.
Total prize money:	£22,300
Chart to be used:	2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £80

COMPETITION No 5

Time: 15.30

Type of Competition: CSI4*

Acc. to Article: 274.5.3

Competition in two phases

THE BUNN LEISURE DERBY TWO PHASE

Speed/Fixed time	375mpm
Obstacles height:	max 1.45m
Number of horses per athlete	ONE
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money provided.
Total prize money:	£4,000
Chart to be used:	2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £40

THIRD DAY: SATURDAY

DATE: 24.06.17

COMPETITION No 6

Time: 11.30

Type of Competition: CSI4*
Counts for Longines Rankings

Acc. to Article: 238.2.2

Table A against the clock with a jump-off

THE TOM HUDSON DERBY TROPHY

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.50m
Number of horses per athlete	TWO
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money must be provided.
Total prize money:	£22,300
Chart to be used:	2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £80

COMPETITION No 7

Time: 15.30

Type of Competition: CSI4*
Counts for Longines Rankings

Acc. to Article: 239

Table C. Open to the first 25 horses from competition 3, and past winning horses of the British Speed Derby provided they complete the initial round of at least one FEI competition at the same Event.

THE BRITISH SPEED DERBY

Obstacles height:	max 1.45m
Speed/Fixed time:	120 or 180 sec
Number of horses per athlete	QUALIFIED HORSES UP TO 2 PER ATHLETE
Total prize money:	£22,300
Chart to be used:	2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £80

FOURTH DAY: SUNDAY

DATE: 25.06.17

COMPETITION No 8

Time: 14.30

Type of Competition: CSI4*

Acc. to Article: 238.1.2 and 277 of the FEI Jumping Rules relating to this competition.

Counts for Longines Rankings

Open to the past winning horse/rider combinations of the British Jumping Derby provided they complete the initial round of at least one FEI competition at the same Event (Article 254.7). The quota of 35 will be filled from competition 4.

THE AL SHIRA'AA DERBY

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.60m
Number of horses per athlete	TWO
Maximum number of Starters:	35
Total prize money:	£105,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 th and beyond: £100	

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Official Hotel: The Arora Hotel Gatwick Crawley, Southgate Avenue, Southgate, Crawley, West Sussex RH10 6LW. Tel: +44 1293 555 021 Fax: +44 1293 515 515 Email: gatwickgroups@arorainternational.com

The Arora Hotel Gatwick Crawley is a four-star deluxe hotel situated in the heart of Crawley town centre, 12 miles north of Hickstead. Prices start from £85 single, £97 double including breakfast and VAT.

Accommodation (bed and breakfast) available from 21.06.17 to 25.06.17 inclusive at athlete's own expense. If required, this must be booked at the time of definite entries.

Meals

The OC can provide lunch in the Members' Enclosure from 22.06.17 to 25.06.17 at the athlete's own expense.

2. GROOMS

Accommodation

Requests for grooms' accommodation must be sent with definite entries. Accommodation will be at the athlete's own expense - £60 per night from 21.06.17 to 25.06.17.

Meals

The OC can provide breakfast and dinner vouchers to the officials' restaurant from 21.06.17 to 25.06 at the athlete's own expense.

The OC will provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

The draw for the Al Shir'aa Derby will take place in the Jury Box on Saturday 24 June 2017 at 18.00.

2. COMPETITION ARENA(S)

Dimensions:	166m x 121m
Type of Footing:	Turf

3. PRACTICE ARENA(S)

Dimensions:	Warm Up 70mx30m	Exercise Arena 100mx50m
Type of Footing:	Both are wax-coated sand	

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 4m x 3m (indoor barn-style with 4m wide gangways)

5. SAFETY CUPS

Name of Manufacturer: Cardinali & Rothenberger GmbH in Germany

6. TIMING DEVICE

Name of Manufacturer: ALGE (by Sport Computer Graphics)

Model: Timing Device: ALGE **Timy PXE (FEI 22020008A)**

Photocells: Algeris RLS1N **(FEI 22020010B)**

Wireless Transmitters: ALGE TED-TX10/RX10 **(FEI 22020013C)**

7. SCORING/TIMING PROVIDER

Name of the company: Sport Computer Graphics

Name contact person: Arend Tolner

Contact email: arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Al Shira'aa Derby, provided they are suitably dressed. The top six prizewinners are to present themselves for the prize giving ceremony of each competition, with the exception of the Al Shira'aa Derby when all prizewinners must come forward.

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event? Yes

Name of your ticketing provider: www.ticketsrv.co.uk

Web address to buy ticket: www.hickstead.co.uk

11. BETTING

Betting will be authorised by the Organiser: Yes

12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the athlete.

Stabling costs will be paid by OC. Horses who do not start in an international class will be charged at £150 per stable per week.

13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

The OC runs a limited shuttle service for officials only.

There is no public transport between the hotel and the showground. Taxis can be arranged for athletes staying at the hotel at a cost of approximately £30 each way.

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Shelley Ashman International Shipping
Address: Tythe Barn, Uffculme, Cullompton, Devon EX15 3DR

Telephone: +44 1884 849008
Fax: +44 1884 841002
Email: sheila@shelleyashmanshipping.co.uk
Opening hours: 09.00 – 17.00 hours

On arrival each horse must be accompanied by its FEI passport and a Health Certificate valid for EEC Inter-Community Travel. All horses will require an export licence and health certificate to leave Great Britain, and these will be obtained by Shelley Ashman International provided that the following information is sent to them in writing at least 14 days prior to the commencement of the show.

1. Name, age, colour, sex and passport number of each horse.
2. The name and address of the owner.
3. The date and port where the horse will arrive.
4. The exact address where the horse will return to after the show.
5. The port of departure from the United Kingdom.
6. The registration number of the vehicle the horse will travel in.

The Organising Committee will not be responsible for any Customs fines or duties levied on any horse, which does not return to its country of origin at the end of the show.

The Organising Committee will not be liable for any costs incurred by extra horses or other goods being carried in horseboxes.

Athletes are reminded that the import of dogs and cats into Great Britain is strictly controlled. No quantity of hay other than that which the horse will consume during the journey may be brought into Great Britain.

All athletes coming to the show from outside the Community must contact Shelley Ashman International 28 days prior to their arrival date to obtain details of the correct health certification which should be used and details of any blood tests the DEFRA may require. An importation licence into Great Britain is required for most non EC countries and this will be obtained by our shipping agents provided they are given sufficient notice.

All horses arriving at Hickstead from non-EC countries must travel with ATA Carnets.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: See above
Quarantine period: See above
Specimen Import Licence applied: See above

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide: See above

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSICH Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have

adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the

Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40'000.-	40'000.-		40'000.-		
		%		%		
winner		25	10'000.-	25	10'000.-	
2		20	8000.-	20	8000.-	
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	15	6000.-	15	6000.-	
4		10	4000.-	10	4000.-	
5		7	2800.-	7	2800.-	
6		5.5	2200.-	5.5	2200.-	
7		4	1600.-	4	1600.-	
8		3	1200.-	3	1200.-	
9		3	1200.-	3	1200.-	
10		2.5	1000.-	2.5	1000.-	
11		2.5	1000.-	2.5	1000.-	
12		n/a	2.5	1000.-	2.5	1000.-
total		40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.		
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>						

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40'000	40'000.-		40'000.-		
		%		%		
winner		33	13'200	33	13'200	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	15	6000	15	6000	
4		10	4000	10	4000	
5		6	2400	6	2400	
6		4.5	1800	4.5	1800	
7		3	1200	3	1200	
8		2.5	1000	2.5	1000	
9		2	800	2	800	
10		2	800	2	800	
11		1	400	1	400	
12		n/a	1	400	1	400
total		40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.		
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>						

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

IMPORTANT

*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10095553
Name*: BUNN
First Name*: LIZZIE
E-Mail*: lizzie@hickstead.co.uk
Access Rights*: Admin² Consult³
Events⁴:

FEI ID¹: 10104386
Name*: LOGAN
First Name*: GRACE
E-Mail*: jumping@hickstead.co.uk
Access Rights*: Admin² Consult³
Events⁴:

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³
Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST