

THE AL SHIRA'AA  
**HICKSTEAD**  
DERBY MEETING 2023



## I. DENOMINATION OF THE EVENT

Venue: HICKSTEAD

Date: 21 - 25 JUNE 2023

NF: GBR

Indoor: ☐

Outdoor: ☒

### EVENT CATEGORIES:

CSIO5*	<input type="checkbox"/>	CSI5*-W	<input type="checkbox"/>	CSI5*	<input type="checkbox"/>	CSIU25-A	<input type="checkbox"/>	CSIU25-B	<input type="checkbox"/>
CSIO4*	<input type="checkbox"/>	CSI4*-W	<input type="checkbox"/>	CSI4*	<input checked="" type="checkbox"/>	CSIY-A	<input type="checkbox"/>	CSIY-B	<input type="checkbox"/>
CSIO3*	<input type="checkbox"/>	CSI3*-W	<input type="checkbox"/>	CSI3*	<input type="checkbox"/>	CSIJ-A	<input type="checkbox"/>	CSIJ-B	<input type="checkbox"/>
CSIO2*	<input type="checkbox"/>	CSI2*-W	<input type="checkbox"/>	CSI2*	<input type="checkbox"/>	CSIch-A	<input type="checkbox"/>	CSIch-B	<input type="checkbox"/>
CSIO1*	<input type="checkbox"/>	CSI1*-W	<input type="checkbox"/>	CSI1*	<input type="checkbox"/>	CSIV-A	<input type="checkbox"/>	CSIV-B	<input type="checkbox"/>
CSIOY	<input type="checkbox"/>			CSIL1*	<input type="checkbox"/>	CSIAm-A	<input type="checkbox"/>	CSIAm-B	<input type="checkbox"/>
CSIOJ	<input type="checkbox"/>			CSIYH2*	<input type="checkbox"/>	CSIP	<input type="checkbox"/>		
CSIOp	<input type="checkbox"/>			CSIYH1*	<input type="checkbox"/>				
CSIOCh	<input type="checkbox"/>								

Championship ☐

Games ☐

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2023  
<https://inside.fei.org/system/files/Final%20CSIs-CSIOs%20-%202023.pdf>
- Longines Rankings – Groups Categories 2023  
<https://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202023.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 17/02/2023, updated on 14/03/2023.



Sabrina Ibáñez  
FEI Secretary General

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: LIZZIE BUNN  
Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD,  
HASOCKS, WEST SUSSEX BN6 9NS  
Telephone: +44 1273 834315  
Fax: +44 1273 834452  
Email: [lizzie@hickstead.co.uk](mailto:lizzie@hickstead.co.uk)  
Website: [www.hickstead.co.uk](http://www.hickstead.co.uk)

#### Contact Details Show Ground:

Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD,  
HASOCKS, WEST SUSSEX BN6 9NS  
Telephone: +44 1273 834315  
GPS Coordinates: N 50.967806, W 0.195007

Accessibility details (directions by road, nearest airport / train station): Hickstead is situated on the main A23 road, 10 miles north of Brighton and 10 miles south of London Gatwick Airport. The nearest train stations are Gatwick and Haywards Heath, and taxis operate to the showground from both.

### **2. ORGANISING COMMITTEE**

Presidents of the Event: LIZZIE BUNN & EDWARD BUNN  
Show Secretary: LIZZIE BUNN  
Press Officer: VICTORIA GOFF

### **3. EVENT DIRECTOR**

Name: LIZZIE BUNN  
Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD,  
HASOCKS, WEST SUSSEX BN6 9NS  
Telephone: +44 1273 834315  
Mobile: +44 7774 816315  
Fax: +44 1273 834452  
Email: [lizzie@hickstead.co.uk](mailto:lizzie@hickstead.co.uk)

### **4. STABLE MANAGER**

Name: DOUGLAS HINCKLEY  
Telephone: +44 7989 414848  
Email: [info@whmg.co.uk](mailto:info@whmg.co.uk)

### **5. ANNOUNCER**

Name: JOHN STOKES  
Email: [Jstokes0611@gmail.com](mailto:Jstokes0611@gmail.com)

## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10051393	Mr Carsten Sorlie	NOR	4	carsten.andre.sorlie@gmail.com +47 97 086010
		Ground Jury Member	10049372	Mrs Joanna Gillespie	GBR	3	vic.farm@btinternet.com
		Ground Jury Member	10115480	Mr Andrew Pollard	GBR	3	andpoll@hotmail.co.uk
		Ground Jury Member	10105078	Mrs Jane Twemlow	GBR	2	jtwemlow7@gmail.com
		Ground Jury Member	10072808	Mrs Rosemary Ockendon-Day	GBR	3	rfod@hotmail.com
2	Foreign Judge	Foreign Judge	10051209	Diane Baxter	RSA	3	dianebaxter46@gmail.com
3	Foreign Technical Delegate	Foreign Technical Delegate	N/A				
4	Course Designer	Course Designer	10051484	Mr Kelvin Bywater	GBR	4	kelvin@showdirect.co.uk +44 7973 138378
		Assistant Course Designer	10197613	Mr Ben Townley	GBR	3	bentownley00@gmail.com
		Assistant Course Designer	10102727	Mr Jason Abbs	GBR	3	
		Assistant Course Designer	10057724	Mr Paul Connor	GBR	3	paulconnor4@hotmail.com
		Assistant Course Designer	10113700	Mr Nigel Jess	IRL	2	
		Assistant Course Designer	10182755	Mr Colm Quinn	IRL	3	
		Assistant Course Designer	10105398	Mr Glen MacRobert Smith	ZIM	2	
		Assistant Course Designer	10115231	Mr Gueorgui Gueorguev	BUL	2	
5	Chief Steward	Chief Steward	10124129	Mrs Sue Jones	GBR	3	southwestloos@aol.com +44 7976 573338
6	Foreign Steward	Foreign Steward	N/A				
7	Assistants Stewards	Assistant Steward	10048908	Mr Frank Grunnill	GBR	3	email@francisgrunnill.plus.com
		Assistant Steward	10124195	Mr Fraser Parrington	GBR	2	
		Assistant Steward	10124181	Mrs Sara Pheasant	GBR	2	
		Assistant Steward	10124134	Ms Theresa Leesley	GBR	3	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10050701	Mrs Sue St Pierre	GBR		sue.vet@btinternet.com +44 7831 261612
9	Veterinary Service Manager (VR Art 1103) / Treating Veterinarian (VR Art 1105)	Veterinary Service Manager/FEI Permitted Treating Veterinarian	10088017	Mr Ed Lyall	GBR		edlyall@aol.com +44 7767 478468
10	Medical Doctor	Medical Doctor		Mr Mike Crockford	GBR		mike@eventmedicservices.co.uk +44 7990 757526
11	Farrier	Farrier		Mr Steven Dean	GBR		+44 7914 591506

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
CSI 5*	60%	20%	20%
CSI 4*	50%	25%	25%
CSI 3*	40%	30%	30%
CSI 2*	30%	30%	40%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

**Athletes entered for CSI 2\* /CSI 3\* /CSI 4\* /CSI 5\* Events at which the number of Athletes is not restricted, automatically have the right to participate in the Event and will be automatically accepted in the Entry System.**

### CSI star level:

Maximum number of Athletes to be invited: UNLIMITED

Maximum number of Horses that may be entered: UNLIMITED

Maximum number of Horses per Athlete: MAXIMUM 3



**FEI Wild Cards:**

According to JRs Annex V.

**Connected Events:**

There are no connected Events in this show ☒

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

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### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023.

#### **Deadlines for Entries:**

Definite Entries:

**1<sup>st</sup> June 2023**

Last date for substitutions:

**21<sup>st</sup> June 2023 (1hr before horse inspection)**

#### **Entry fee per horse (per category):**

**VAT excluded**

<b>€605</b> (no VAT)
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**VAT (in %) :**

**Not applicable**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee ☐  
Not included in entry fee ☒
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
€40 Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) £100 Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** €40 + £100 + EADCMP fee

**Compulsory fees per athlete:**

- NF fee if applicable N/A Per athlete
- NF medication control programme fee if applicable N/A Per athlete
- Fee for lorry parking if applicable N/A Per lorry/caravan
- Fee for electric hook-up for lorry £160 Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** £160

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: Hay not available. Haylage £15 per bale.

Straw: Not available.

Shavings: First bedding free – thereafter £12 per bale

Other (please specify): £175 per TACK BOX (Tack boxes must be booked in advance. Tack boxes that have been ordered in advance and are not used, must be paid for unless the box is resold). Stabling costs will be paid by OC, however horses that do not start in an international class will be charged at £175 per stable per week.

**All aforementioned amounts are including VAT**

VAT number of the organiser: 190525761

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged: £200 per horse (CSI4\*)**

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## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)	Day	Date	Time
• Opening of stables + Examination on arrival	Tuesday	20.6.23	10.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	21.6.23	15.30 to 18.30
• Horse Re-Inspection	Thursday	22.6.23	07.30 to 08.00
• Opening times of exercise areas	Tuesday	20.6.23	10.00

Competitions CSI4*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Daily by 17.00 the night before competition				
• COMP 1 Stoner Jewellers Vase	Thurs	22.6.23	12.50	238.2.1	£6,000
• COMP 2 Hickstead Derby Tankard	Thurs	22.6.23	15.45	238.2.2	£10,000
• COMP 3 Astore & Sons Speed Qualifier	Thurs	22.6.23	08.30	239	£4,100
• COMP 4 Agria Derby Trial	Fri	23.6.23	12.30	238.2.2	£24,400 LR
• COMP 5 Hickstead Derby Two Phase	Fri	23.6.23	15.15	274.1.5.3	£6,000
• COMP 6 The Hickstead Master's Trophy	Sat	24.6.23	11.30	238.2.2	£24,400 LR
• COMP 7 The British Speed Derby	Sat	24.6.23	15.45	239	£24,400 LR
• COMP 8 The Al Shira'aa Derby	Sun	25.6.23	14.45	238.1.2	£105,000 LR
• Total Prize Money	£204,300				
• Prizes in Kind	N/A <i>Prizes in kind must be easily convertible into cash (GRs Art. 127)</i>				

**Overall Prize Money: £204,300**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 20%**

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

### PRIZE – CLASSIFICATION:

## IX. COMPETITION DETAIL

**FIRST DAY: THURSDAY**

**DATE: 22.06.23**

### **COMPETITION No 1**

**Time:** 12.50

Type of Competition: CSI4\*

Acc. to Article: 238.2.1

**Table A against the clock without a jump-off**

THE STONER JEWELLERS VASE

Speed/Fixed time: 375mpm  
Height of Obstacles: 1.45m  
Number of horses per athlete: ONE  
Number of Starters (Section XIV.10): All invited  
Total prize money: £6,000  
Chart to be used: 2 (33% to winner)  
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: £30

### **COMPETITION No 2**

**Time:** 15.45

Type of Competition: CSI4\*

Acc. to Article: 238.2.2

**Table A against the clock with a jump-off**

THE HICKSTEAD DERBY TANKARD

Jump-off (if any): ONE  
Speed/Fixed time: 375mpm  
Height of Obstacles: 1.50m  
Number of horses per athlete: TWO  
Number of Starters (Section XIV.10): All invited  
Total prize money: £10,000  
Chart to be used: 2 (33% to winner)  
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: £60

### **COMPETITION No 3**

**Time:** 08.30

Type of Competition: CSI4\*

Acc. to Article: 239

*This competition will take place in Ring 2.*

**Table C. The first 25 horses will qualify for the British Speed Derby (Competition 7).**

THE ASTORE & SONS SPEED DERBY QUALIFIER

Speed/Fixed time: 120 or 180 sec (4 seconds added for knockdown)  
Height of Obstacles: 1.40m  
Number of horses per athlete: TWO  
Number of Starters (Section XIV.10): All invited  
Total prize money: £4,100  
Chart to be used: 2 (33% to winner)  
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: £30

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**SECOND DAY: FRIDAY**

**DATE: 23.06.23**

**COMPETITION No 4**

**Time: 12.30**

Type of Competition: CSI4\* Acc. to Article: 238.2.2  
**Counts for Longines Rankings group D**  
**Table A against the clock with a jump-off. Qualifier for competition 8.**

THE **AGRIA** DERBY TRIAL

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Height of Obstacles:	1.60m
Number of horses per athlete	THREE
Number of Starters (Section XIV.10):	All invited
Total prize money:	£24,400
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 <sup>th</sup> and beyond: £80	

**COMPETITION No 5**

**Time: 15.15**

Type of Competition: CSI4\* Acc. to Article: 274.1.5.3  
**Competition in two phases, both against the clock**

THE HICKSTEAD DERBY TWO PHASE for the Tom Hudson Trophy

Speed/Fixed time	375mpm
Height of Obstacles:	1.45m
Number of horses per athlete	TWO
Number of Starters (Section XIV.10):	All invited
Total prize money:	£6,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 <sup>th</sup> and beyond: £40	

\* \* \* \* \*

**THIRD DAY: SATURDAY**

**DATE: 24.06.23**

**COMPETITION No 6**

**Time: 11.30**

Type of Competition: CSI4\* Acc. to Article: 238.2.2  
**Counts for Longines Rankings group D**  
**Table A against the clock with a jump-off. Qualifier for competition 8.**

THE HICKSTEAD MASTER'S TROPHY

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Height of Obstacles:	1.50m
Number of horses per athlete	TWO
Number of Starters (Section XIV.10):	All invited
Total prize money:	£24,400
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 <sup>th</sup> and beyond: £80	

**COMPETITION No 7**

**Time:** 15.45

Type of Competition: CSI4\*

Acc. to Article: 239

**Counts for Longines Rankings group D**

**Table C. Open to the first 25 horses from competition 3, plus the past winning horses of the British Speed Derby provided they complete the initial round of at least one FEI competition at the same Event.**

**THE BRITISH SPEED DERBY**

Speed/Fixed time:	120 or 180 sec (4 seconds added for knockdown)
Height of Obstacles:	1.45m
Number of horses per athlete	QUALIFIED HORSES UP TO 2 PER ATHLETE
Maximum number of Starters:	25 + past winners
Total prize money:	£24,400
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 <sup>th</sup> and beyond: £80	

\* \* \* \* \*

**FOURTH DAY: SUNDAY**

**DATE: 25.06.23**

**COMPETITION No 8**

**Time:** 14.45

Type of Competition: CSI4\*

Acc. to Article: 238.1.2 and 277 of the FEI Jumping  
Rules relating to this competition

**Counts for Longines Rankings group B**

Open to the past winning horse/rider combinations of the British Jumping Derby provided they complete the initial round of at least one FEI competition at the same Event (Article 254.7), and the first three from competition 6. The quota of 35 will be filled from competition 4.

**THE AL SHIRA'AA DERBY**

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Height of Obstacles:	1.60m
Number of horses per athlete	THREE
Maximum number of Starters:	35 + past winners
Total prize money:	£105,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for athlete placed 13 <sup>th</sup> and beyond: £100	

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: Sandman Signature London Gatwick Hotel

Address: 18-23 Tinsley Lane South, Crawley RH10 8XH

Telephone: 01293 561186

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from Wednesday 21<sup>st</sup> June to Sunday 25<sup>th</sup> June 2023 inclusive at athlete's own expense. If required, this must be booked at the time of definite entries.

#### Meals

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from Thursday 22<sup>nd</sup> June to Sunday 25<sup>th</sup> June 2023 .

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### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from Wednesday 21<sup>st</sup> June to Sunday 25<sup>th</sup> June 2023.

#### Meals.

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from Wednesday 21<sup>st</sup> June to Sunday 25<sup>th</sup> June 2023 .

Grooms' accommodation, if required, must be booked at the time of definite entries. The OC can provide breakfast and dinner vouchers for the grooms to eat in the officials' restaurant at the athlete's own expense if requested.
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**NB:** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.



## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location: The draw for the Al Shir'aa Derby will take place in the Jury Box on Saturday 24<sup>th</sup> June 2023 at 18.00

### 2. COMPETITION ARENA(S)

Longines International Arena dimensions: 166m x 121m  
Type of Footing: Turf  
Ring 2 dimensions: 137m x 75m  
Type of Footing: Turf

### 3. PRACTICE ARENA(S)

Dimensions: Warm Up 70m x 30m Exercise Arena 100m x 50m  
Type of Footing: Both are wax-coated sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 4 m x 3 m (at least 3m x 3m)  
An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Indoor barn style with 4m wide gangways

### 5. SAFETY CUPS

Name of Manufacturer: Cardinali and Rothenberger GmbH in Germany

### 6. TIMING DEVICE

Name of Manufacturer: ALGE (by Sport Computer Graphics)  
Model: ALGE Timy PXE  
FEI Report number: 22020008A

### 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Contact email: (compulsory)

No ☒

Name of the company: SCGVisual

Contact person at Event

Name: Arend TOLNER

FEI ID number: 10199930  
Contact email: [arend@scgvisual.com](mailto:arend@scgvisual.com)

**Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No ☒

**9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is six, with the exception of the Al Shira'aa Derby when all prizewinners must come forward. The owner of the winning horse is invited to the prize giving ceremony for the Al Shira'aa Derby, provided they are suitably dressed. All Prize Giving Ceremonies will strictly follow the Covid-19 guidelines for Prize giving protocols and media activities..

**10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes ☒ No ☐

Name of your ticketing provider: [www.ticketsrv.co.uk](http://www.ticketsrv.co.uk)

Web address to buy ticket: [www.hickstead.co.uk](http://www.hickstead.co.uk)

**12. BETTING**

Betting will be authorised by the Organiser: Yes ☒ No ☐

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:  
The Organiser ☐ at \_\_\_\_\_ per km.  
The Athlete ☒

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☒ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip: £35 each way by taxi

Other:

#### **16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

#### **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Shelley Ashman International Shipping  
Address: Tythe Barn, Uffculme, Cullompton, Devon EX15 3DR  
Telephone: +44 1884 849008 (24 hours)  
Email: sheila@shelleyashmanshipping.co.uk

On arrival each horse must be accompanied by its FEI passport.

Shelley Ashman International Shipping will advise all relevant information to all parties. They must be given the following information at least three weeks prior to the arrival of horses:

Information on all horses -

Name, age, colour, sex, FEI Passport Number and height

Name and address of Owner and/or Rider

Address where the horse is resident

Address to which the horse will return after the event

Port and date of arrival in Great Britain

Port and date of departure from Great Britain

Registration number of the vehicle that the horse / pony will travel in

Horses must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As APHA has to be advised well in advance of the arrival of horses, it is important that full details of travel plans are provided to Shelley Ashman International Shipping at least three weeks prior to arrival.

Horses that arrive with incorrect certification may be refused entry into Great Britain.

Customs Documentation

Horses must arrive with an ATA Carnet issued in the country of origin, to cover the horse and its accompanying equipment. Should any horse travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import.

Export of Horses

All horses will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by APHA, and Shelley Ashman International Shipping will obtain them providing the essential information is supplied at least 21 days before the start of the event.

Ferry / Eurotunnel Rates

Shelley Ashman has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain the National Federation making the entry will be responsible

for paying these.

The Organising Committee will not be liable for any costs incurred by extra horses or other goods being carried in horseboxes.

Athletes are reminded that the import of dogs and cats into Great Britain is strictly controlled. No quantity of hay other than that which the horse will consume during the journey may be brought into Great Britain.

## **2. HEALTH REQUIREMENTS**

### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

### **ENTRY OF HORSES**

Required health tests and vaccinations: see above

Quarantine period: see above

Specimen Import Licence applied: see above

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## **3. NATIONAL REQUIREMENTS**

see above

## **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No

1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMS and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMS) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary

examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.



## **1.2. ATHLETES AND OWNERS**

### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

Athletes/owners give up all the appeals which they could exercise against the organiser, the administration, and the owners of Hickstead. Horses are accommodated in temporary stables. The Organising Committee declines any responsibility in the event of an accident. Compulsory valid personal insurances for persons and horses: Civil liability, Automobile, Individual Accident, Disease, Any Risks, Mortality, etc. In all cases, the responsibility of the organiser may not be engaged further than the upper limit of its insurance coverage. FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Athletes/owners give up all the appeals which they could exercise against the organiser, the administration, and the owners of Hickstead. Horses are accommodated in temporary stables. The Organising Committee declines any responsibility in the event of an accident. Compulsory valid personal insurances for persons and horses: Civil liability, Automobile, Individual Accident, Disease, Any Risks, Mortality, etc. In all cases, the responsibility of the organiser may not be engaged further than the upper limit of its insurance coverage. FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

#### **4. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

#### **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

#### **7. ADDITIONAL INFORMATION FROM THE OC**

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# FEI APPROVED SCHEDULE

## Hickstead 21-25 June 2023



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 8. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with 25% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12	n/a	2.5	1000	2.5	1000
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

**Prize Money Distribution Chart 2:** Prize money distribution with 33% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

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**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must

be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if they so choose and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)



## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID<sup>1</sup>: 10095553

Name\*: BUNN

First Name\*: LIZZIE

E-Mail\*: lizzie@hickstead.co.uk

Access Rights\*: ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

Events<sup>4</sup>:

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FEI ID<sup>1</sup>: 10170781

Name\*: GOFF

First Name\*: VICTORIA

E-Mail\*: victoria@victoriagoff.co.uk

Access Rights\*: ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

Events<sup>4</sup>:

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FEI ID<sup>1</sup>: 10199930

Name\*: TOLNER

First Name\*: AREND

E-Mail\*: arend@scgvisual.com

Access Rights\*: ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

Events<sup>4</sup>:

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**